CMI

a Civica Group company

October 25, 2013

Gregory J. Heath
City of Napoleon
255 W. Riverview Ave.
Napoleon, OH 43545

Dear Greg,

I am pleased to provide you with the budgetary pricing you requested for the City of Napoleon to migrate to **CMI**'s new Authority Applications. Each of these Applications has been redesigned to help you improve your operational efficiency and to get vital information into the right hands as quickly as possible.

The Authority family of software includes the following SQL-based applications:

- ☑ **Authority Finance**
- ☑ **Authority BIS**
- ☑ **Authority Payroll (includes Employee Portal & Scheduling Module)**
- ☑ **Authority Fixed Assets**
- ☐ Authority HR (Still Under Development; Pricing & Release Date TBD)

I have also included budgetary pricing for **Authority Forms**, CMI's new job's-based printing solution that integrates seamlessly with Authority Finance and Payroll.

The budgetary pricing provided on the following pages includes the following:

- License
- Implementation and Training Services
- Data Conversion

Sincerely,

Tom Johnston

CMI Account Manager

Authority Finance $30,000

Authority Finance is an upgrade from the **CMI** Finance Client Server program technology. Authority Finance is a new SQL-based application with a familiar look and feel to the Microsoft business tools that your departments are accustomed to using.

We have migrated out data to an SQL database, replacing the outdated user interface with current Microsoft Windows technology and Web-based applications. New technology and business tools have been added to develop an accounting system that answers your needs.

Features include:

- New reporting with drill-down and export to Excel, PDF, MS Office and E-mail
- Web-based real-time data distribution to departments
- Easy interface to MS Office and Google applications
- Ability to interface with and use generic SQL reporting tools
- Interface to a web-based performance analysis, budget, and modeling tool
- An improved data structure and data integrity means less support required

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Creative Microsystems, Inc.
52 Hillside Court
Englewood OH 45322
Tel: (800) 686-9313
Fax: (937) 836-1036
Email: sales@civicaCMI.com
Web: www.civicaCMI.com

Authority Payroll $25,000

Authority Payroll provides proven functionality for your payroll needs and improved access to employee information through web services.

Employee Portal Access gives your employees the ability to securely access personal data, to submit data changes, to view and print check stubs, and to enter timesheet information using Internet access.

The Scheduling Module will help you to efficiently assign staff and to track your employees. The Assignments feature will check availability and personnel requirements.

Features include:

- Auto-update of accrual base, using an effective-date table for individuals and positions
- Reports viewable on-screen and export to Microsoft and Google applications
- Save reports to PDF; attach to e-mails
- ID-based access to data and processes
- Calculation and stored history of associated employer expenses
- Full check voiding with no data entry
- Unlimited history of Employee Files and Pay Records, with full inquiry and reporting accessibility
- Document attachment to Employee Files and timesheets
- Ad hoc report writer
- Auto-pay of specified employees
- Laser W2 printing
- Web-based employee access for timesheet entry and inquiry allows users to log on from any computer for ease of entry and unlimited availability
- The employee scheduling module provides an efficient method of tracking and planning employee schedules, which saves time and eliminates duplicate systems
- Direct integration with Authority BIS (Business Intelligence System) enhances management control and forecasting

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Authority BIS $15,000

The **CMI** Authority BIS Executive Management Solution gives Auditors the ability to turn data into information, information into decisions, and decisions into actions. BIS Interfaces to our Finance solutions, enabling the relevant data to be imported seamlessly so that it can be analyzed, presented, and reported to all levels of management in your organization. This software makes budget preparation a breeze. Budgeting is as simple as drilling to a particular department and clicking the Budget button. Authority BIS effectively identifies how individual departments are performing in real time and to locate any operational or strategic hot spots before they become critical issues. Furthermore, it empowers staff members by providing them with easy access to accurate information for decision-making.

Authority Forms $8,000

Authority Forms is CMI's innovative, job-based printing solution for documents that need to be printed in a secure environment, such as checks, Purchase Orders, and direct deposit remittance forms. It allows you to produce high-quality, customized output using regular paper and eliminates the cost and hassle of pre-printed forms. As a job-based solution, you control when and where these documents are produced.

For further security and flexibility, each user's profile determines which types of documents they can print, the maximum amount of those documents, and whether the documents can be automatically signed. Authority Forms also supports encrypted hardware security keys, which can be any type of USB device, even a cell phone.

Additional Benefits:

- Seamless integration into CMI's Authority Finance and Authority Payroll applications
- Works with Legacy CMI applications as a stand-alone system
- Full audit trail of printing activity
- E-mail subject and message content are user-customizable
- Preview forms prior to printing
- Enables "Automatic Check Signing"
- Eliminates the need for pre-printed forms

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Authority Fixed Assets* $5,000

Future Product Direction

Feature	Description
SQL	Built on Microsoft SQL service for performance and scalability
SQL Report Tools	Fast and simple report tool to provide professional-looking reports
Improve User Interface	Update, reorganize, and add new features such as "recent" asset list

* **Authority Fixed Assets** is due to be released in the fall of 2014.

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Budgetary Pricing Summary

Core Application Upgrades		Price
Authority Finance		$30,000
Authority Payroll		$25,000
Authority Fixed Assets		$5,000
Authority Forms		$8,000
	Subtotal	$68,000

New Application		Price
Authority BIS		$15,000
	Total	$83,000